



## What should I bring to my first income assistance meeting?

Income assistance is a program of last resort for people who do not have enough money to meet their basic needs. Aboriginal Affairs and Northern Development Canada follows the Government of Yukon's rates and rules set out in the *Social Assistance Act*. If you don't bring in all of the documents listed below, you may not be able to receive income assistance.

Required Documents	
<b>Social Insurance Number (SIN):</b> Your SIN is a nine-digit number that you need when you work in Canada and to access government programs and benefits. (XXX-XXX-XXX)	<input type="checkbox"/>
<b>Status card for yourself and all family members:</b> If your partner and/or children are not status, please bring their Yukon Health Care Cards.	<input type="checkbox"/>
<b>Your husband/wife or common-law partner:</b> If you have a spouse or common-law partner, they must come to the appointment with you.	<input type="checkbox"/>
<b>Income information:</b> <input type="checkbox"/> Pay cheque stubs <input type="checkbox"/> Employment Insurance stubs <input type="checkbox"/> Child support receipts <input type="checkbox"/> Any other documents that show your income	<input type="checkbox"/>
<b>Expenses Information:</b> <input type="checkbox"/> Rent receipt <input type="checkbox"/> Fuel bill or receipt <input type="checkbox"/> Wood bill or receipt <input type="checkbox"/> Electrical bill <input type="checkbox"/> Any other bills or receipts: daycare, bus pass, etc.	<input type="checkbox"/>
<b>Job Search Form:</b> Most people on income assistance must show that they are looking for work. Pick up this form from our office before your appointment. Fill it out and bring it to your appointment.*	<input type="checkbox"/>
<b>Tax Return:</b> Bring a printout of your tax return to your first appointment.. This will show your income and whether you will receive a tax return this year. You can get this 'notice of assessment' by calling the Canada Revenue Agency at 1-800-959-8281 or by registering for a "My Account" on their website: <a href="http://www.cra.gc.ca">www.cra.gc.ca</a> . You can also call or go to your MP's office.**	<input type="checkbox"/>
<b>National Child Tax Benefit:</b> If you have children you must bring in printouts of your National Child Tax Benefit. This shows how much money you are receiving from this program. You can get this by calling the Canada Revenue Agency at 1-800-387-1139 or by registering for a "My Account" on their website" <a href="http://www.cra.gc.ca">www.cra.gc.ca</a> . You can also call or go to your MP's office.**	<input type="checkbox"/>
<b>Landlords form:</b> If you are renting, pick up this form from our office before your appointment. Ask your landlord to fill it out and bring it to your first appointment.	<input type="checkbox"/>

\*You are not required to look for work if: you have a disability or medical condition that prevents you from working, you are over 65, you have a child under six, or a seriously disabled child.

\*\*If you call the Canada Revenue Agency's 1-800 number, it will take 2-3 weeks and you will need to provide your name, social insurance number and the last address on file with the Agency. If you go to the Yukon's MP's office, it will take 5-10 business days and you will need to provide your name, social insurance number and sign a release form. If you register for a "My Account" online, you can print your 'notice of assessment' immediately.

Other notes or reminders: \_\_\_\_\_

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